



**CITY OF ELK GROVE
CITY COUNCIL STAFF REPORT**

AGENDA TITLE: Adopt resolution formally waiving the two-year waiting period requirement of the City of Elk Grove Facility Naming Policy and waiving the residency requirement for the Military Street Banner Program to honor Officer Tyler “Ty” Lenehan

MEETING DATE: September 14, 2022

PREPARED BY: Tishiana Mann, Graduate Student Assistant
Carrie Monti, Management Analyst

DEPARTMENT HEAD: Kara Reddig, Deputy City Manager

RECOMMENDED ACTION:

Staff recommends that the City Council adopt a resolution waiving the two-year waiting period requirement of the City Facility Naming Policy and waiving the residency requirement for the Military Street Banner Program to honor Officer Tyler “Ty” Lenehan.

BACKGROUND INFORMATION:

Officer Ty Lenehan was killed by a wrong-way driver while riding his police motorcycle on his way to work in Elk Grove on January 21, 2022. He had worked as an Elk Grove Patrol and Motor Officer since 2016. Previously, he worked for the Citrus Heights and Galt Police Departments. Prior to becoming a Police Officer, he was an aircraft structural maintenance journeyman in the US Air Force.

The City Council requested staff to work with Officer Lenehan’s family and the Police Department on ways the City could honor Officer Lenehan. After those discussions and further Council direction, staff is recommending the following actions:

- Designate State Route 99 between Sheldon Road and Grant Line Road as “Police Officer Tyler “Ty” Lenehan Memorial Highway”
- Name the Elk Grove Police Department campus the “Ty Lenehan Public Safety Center”
- Install an annual Military Street Banner recognizing Officer Lenehan’s military service.

Memorial Highway

City staff worked with Assembly Member Jim Cooper to introduce Assembly Concurrent Resolution Number 194 (Attachment 2), which designates the portion of State Route 99 between Sheldon Road and Grant Line Road as the “Police Officer Tyler “Ty” Lenehan Memorial Highway.” This resolution has officially been adopted by the State Legislature. Staff will be contacted by Caltrans for the next steps to install appropriate signage along the highway in the coming months.

Facility Naming Policy

The City of Elk Grove Facility Naming Policy (Attachment 3) states the naming of facilities in honor of deceased persons shall not take place until two years after their death. This guideline was not intended in any way to reflect on the merits of any deceased individuals; rather, it was felt that establishing a waiting period would be in the best interests of the City in order to ensure that a person’s accomplishments or contributions would stand the test of time and that decisions were not made on an emotional basis immediately following a person’s death.

Under the circumstances and based on Officer Lenehan’s service to the Elk Grove community and the Elk Grove Police Department, staff recommends that the City Council waive this two-year waiting requirement of the Policy to allow the City to name the Police Department campus the “Ty Lenehan Public Safety Center” in honor of Officer Lenehan.

Military Street Banner Program

The Military Street Banner Program has the following requirements:

Proof of residency for the service member, or in lieu of Elk Grove residency:

- Proof of previous Elk Grove residency; or
- Proof of involvement with an Elk Grove service organization; or
- Proof of attending school in Elk Grove.

Although Officer Lenehan did not live in Elk Grove or meet one of the other above requirements, he served the City and its residents daily and was a prior member of the military. Staff recommends that the City Council waive the above requirements of the Military Street Banner Program so that a military banner can be flown on a yearly basis in honor of Officer Lenehan. The City would cover the cost of the banner production and installation.

Officer Lenehan was a dedicated public servant who helped to ensure the highest level of public safety in Elk Grove, which is consistent with the City Council's goal to create a safe and resilient community for residents.

FISCAL IMPACT:

The Military Street Banner will cost \$150 annually and will be budgeted within the annual cost of the program. The Facility Naming Policy change will result in an unknown cost based on the final design and sign materials to be used.

ATTACHMENTS:

1. Resolution
2. Assembly Concurrent Resolution (ACR) Number 194
3. City Facility Naming Policy
4. Military Street Banner Program Guidelines Resolution

ATTACHMENT 1

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE
WAIVING THE TWO-YEAR WAITING PERIOD REQUIREMENT OF THE CITY OF
ELK GROVE FACILITY NAMING POLICY AND WAIVING THE RESIDENCY
REQUIREMENT FOR THE MILITARY STREET BANNER PROGRAM TO HONOR
ELK GROVE POLICE OFFICER TYLER “TY” LENEHAN**

WHEREAS, the City of Elk Grove (City) would like to honor Officer Tyler “Ty” Lenehan who was killed by a wrong-way driver while riding his police motorcycle on his way to work in Elk Grove on January 21, 2022; and

WHEREAS, the City would like to honor Officer Lenehan for his commitment to public safety and for his service to the Elk Grove region and the nation; and

WHEREAS, a portion of State Route 99 between Sheldon Road and Grant Line Road will be designated as the “Police Officer Tyler “Ty” Lenehan Memorial Highway” pursuant to Assembly Concurrent Resolution No. 194 adopted by the California State Legislature on August 24, 2022; and

WHEREAS, the City would like to name the Elk Grove Police Department Campus the “Ty Lenehan Public Safety Center;” and

WHEREAS, the City would like to install an annual Military Street Banner to recognize Officer Lenehan’s military service.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby:

- 1) Waives the current requirement under the City of Elk Grove Facility Naming Policy, which states that the naming of facilities in honor of deceased persons shall not take place until two years after their death, and immediately authorizes the naming of the Elk Grove Police Department Campus as the “Ty Lenehan Public Safety Center” in honor of Officer Lenehan; and
- 2) Waives the current residency requirement under the Military Street Banner Program, which states there must be one of the following: proof of current or previous Elk Grove residency, proof of involvement with an Elk Grove service organization, or proof of attending school in Elk Grove, thus allowing an annual banner installation based on prior military service, and authorizes the placement of a military street banner in honor of Officer Tyler “Ty” Lenehan.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 14th day of September 2022

BOBBIE SINGH-ALLEN, MAYOR of the
CITY OF ELK GROVE

ATTEST:

APPROVED AS TO FORM:

JASON LINDGREN, CITY CLERK

JONATHAN P. HOBBS
CITY ATTORNEY

Assembly Concurrent Resolution No. 194

Adopted in Assembly August 24, 2022

Chief Clerk of the Assembly

Adopted in Senate August 23, 2022

Secretary of the Senate

This resolution was received by the Secretary of State this
____ day of _____, 2022, at ____
o'clock ____M.

Deputy Secretary of State

RESOLUTION CHAPTER _____

Assembly Concurrent Resolution No. 194—Relative to the Police Officer Tyler “Ty” Lenehan Memorial Highway.

LEGISLATIVE COUNSEL’S DIGEST

ACR 194, Cooper. Police Officer Tyler “Ty” Lenehan Memorial Highway.

This measure would designate a specified portion of State Route 99 as the Police Officer Tyler “Ty” Lenehan Memorial Highway. The measure would request that the Department of Transportation determine the cost of appropriate signs showing this special designation and, upon receiving donations from nonstate sources covering that cost, erect those signs.

WHEREAS, Tyler “Ty” Lenehan was born to Randy and Debby Lenehan in the City of Provo, Utah, on July 16, 1977; and

WHEREAS, Lenehan graduated from Oak Ridge High School in El Dorado Hills; and

WHEREAS, After graduation, Lenehan became an aircraft structural maintenance journeyman in the United States Air Force; and

WHEREAS, Lenehan later married the love of his life, Jessica Hartstock, and was the proud father of two children, Austin and Sydney; and

WHEREAS, Lenehan proudly worked with his father providing electrical services; and

WHEREAS, Lenehan graduated from the police academy in 2012 through the Sacramento Regional Public Safety Training Center, American River College; and

WHEREAS, Lenehan became a reserve police officer with the Citrus Heights Police Department in 2012; and

WHEREAS, Lenehan later worked at the Galt Police Department from 2014 to 2016 where he became a motor officer; and

WHEREAS, Lenehan then worked at the Elk Grove Police Department beginning in 2016, where he started working patrol and ultimately become a motor officer in 2020; and

WHEREAS, Outside of his professional life, Lenehan was involved with Gold Country Baptist Church in Shingle Springs, and loved spending time with his family, hunting, fishing, camping, and barbecuing; and

WHEREAS, Lenehan had a vibrant personality that brightened up every person he met in his professional and personal life; and

WHEREAS, Lenehan’s watch ended while on duty January 21, 2022, when he sustained fatal injuries as the result of being hit on State Highway 99 near 12th Avenue in the City of Sacramento by a drunk driver who was driving in the wrong direction; and

WHEREAS, At the request of the City of Elk Grove, its officials, employees, and residents, a freeway dedication shall be made in memory of Police Officer Tyler “Ty” Lenehan; now, therefore, be it

Resolved by the Assembly of the State of California, the Senate thereof concurring, That the Legislature hereby designates the portion of State Route 99 between the Sheldon Road Overcrossing BR 24-0374 at postmile 14.869 and Grant Line Road at postmile 10.070 as the Police Officer Tyler “Ty” Lenehan Memorial Highway; and be it further

Resolved, That the Department of Transportation is requested to determine the cost of appropriate signs consistent with the signing requirements for the state highway system showing this special designation and, upon receiving donations from nonstate sources sufficient to cover that cost, to erect those signs; and be it further

Resolved, That the Chief Clerk of the Assembly transmit copies of this resolution to the Department of Transportation and to the author for appropriate distribution.

Attest:

Secretary of State

TITLE

City of Elk Grove Facility Naming Policy

PURPOSE

To establish a formal and uniform policy regarding the naming of City facilities; subject to the approval of the City Council.

POLICY

The policy of the City of Elk Grove is to name facilities in a manner that will provide an easy and recognizable reference to the City's residents and visitors.

CITY FACILITIES

Public facilities included in this policy are as follows:

- A. Buildings: City-owned buildings used for City administration or other City related business or service provided to Elk Grove residents. Such facilities include, without limitation, City Hall, Police Station, Teen Center, Library, and any new or future buildings.
- B. Support Facilities: City-owned facilities that support field operations. Support facilities include, without limitation, the corporation yard, pump stations, roads, bridges, and any new or future facilities.
- C. Land: City-owned land that supports services or functions of the City. Land includes, without limitation, open-space, creeks and channels, trails, parks, and any new or future land.

GUIDELINES

In determining the names to be given to City owned or leased facilities, the City Council will give particular consideration to the following policy guidelines:

Names will provide easy and recognizable references for City residents, corporate citizens and other visitors.

Names shall represent broad community principles, which enhance the values and heritage of Elk Grove and will be compatible with community interest.

Names shall have timeless qualities and shall make a statement of significance to future generations.

Names shall recognize geographic, topographic or historical attributes of Elk Grove.

Names shall incorporate the words "ELK GROVE" or "CITY OF ELK GROVE" where deemed important for civic or other reasons for a facility to be identified with the City.

Facilities may be named in honor of persons who have served the nation, the State of California and/or the City of Elk Grove in an exceptional and distinguished manner and where such action is warranted by a contribution of service which is deemed to be of major significance.

Facilities will not normally be named after living persons unless it is deemed appropriate to take such action on the basis of a significant contribution, monetary or otherwise, which warrants a deviation from these policy guidelines.

The naming of facilities in honor of deceased persons shall not take place until two years after their deaths. This particular policy guideline is not intended in any way to reflect on the merits of any deceased individual who may have been a prominent civic leader. However, it is felt appropriate to establish such a waiting period to ensure that an individual's accomplishments or contributions will stand the test of time and that decisions shall not be made on an emotional basis immediately following a person's death.

Facilities may be named after individuals, families, businesses or agencies who have donated the land, building, facility or funds for a significant capital project, particularly if such naming is set forth as a condition of the donation.

All names shall be specific so they are not confused with similarly named individuals. Generally, a name shall not be considered if it is already popularly in use and assigned to facilities within the City or elsewhere.

Naming, renaming, and removing of names shall be the responsibility of the City Council. However, places within City-owned facilities such as a room or area, which does not require formal dedication by the City Council, may be named by the City Manager or his/her designee.

PROCEDURE AND CITY COUNCIL ACTION

Names will be considered whether submitted by Council Offices, City Commissions / Committees, staff, civic organizations and/or general public. The selection process may include, where deemed appropriate, a contest or competition, if it is felt that such an alternative would promote greater community-wide interest and participation.

All proposed names will be forwarded to the appropriate project manager or to the City Manager's Office. The City Manager will informally consult with the City Council to determine if naming is appropriate. The City is under no obligation to name a City owned facility even when names are submitted.

The City Manager or City Council may, at their discretion, request creation of a Council Ad Hoc Facilities Naming Committee, which shall consist of two City Council Members appointed by vote of the Council, and the City Manager. The Ad Hoc Committee may bring forth screened, evaluated and prioritized selections to the full City Council.

Upon direction from the City Ad-Hoc Committee or the City Manager, City staff will present a formal naming resolution to the City Council for consideration.

The City Council shall authorize naming all City facilities within its jurisdiction by a majority vote.

FOLLOW-UP TO SELECTION OF NAME

Subsequent to approval by the City Council, the new name for the City-owned facility shall be conveyed to the Department of Public Works for incorporation in official City maps and plans.

REMOVAL

Existing place names are deemed to have historic recognition. City policy is not to change the name of any existing facility, particularly one whose name has City or regional significance, unless there are compelling reasons to do so. Further, the City will consider renaming to commemorate a person or persons only when the person or persons have made major, overriding contributions to the City and whose distinctions are as yet unrecognized.

MONETARY CONTRIBUTIONS / DONATIONS

Where a facility or unit is to be named in consideration of a financial contribution, the money or other property shall be transferred to the City, or its future transfer shall be legally assured, before a naming action shall be taken. All monetary contributions or donations will be earmarked for applicable facility's purchase, improvements, repairs or maintenance at the direction of the City Manager and Finance Director.

GOVERNMENT PARTNERSHIPS

If the City is working in partnership with another government agency on a particular facility, the Council, at their discretion, may partner in the naming of said facility. Each entity will create a two person Ad Hoc Committee to screen, evaluate, and prioritize names. The full Ad Hoc Committee will select a top contending name for the facility which will need to be ratified by each governing body. This policy shall be the standard for all Government partnerships unless there is a specific signed document already outlining a facility naming policy.

Unless supported by compelling reasons, the final facility name shall comply with all guidelines established in this policy.

RESOLUTION NO. 2020-249

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE
ADOPTING REVISIONS TO THE MILITARY STREET BANNER PROGRAM**

WHEREAS, the City Council of the City of Elk Grove has a long-standing high regard for those who serve, or have served, in the United States military; and

WHEREAS, staff estimates there are approximately 9,000 military veterans living in the City of Elk Grove; and

WHEREAS, those residents who serve in the nation's military, and those who have served with an honorable discharge, are a vital resource of the City, and a military banner program honoring their service serves the public interest; and

WHEREAS, the City Council adopted a Military Street Banner program in 2016 by Resolution No. 2016-173 to augment other City programs and projects that honor Elk Grove's veterans; and

WHEREAS, the program pays tribute to eligible candidates through the production, installation and display of street banners along the public right-of-way; and

WHEREAS, program criteria will be revised to expand the eligibility criteria for those veterans with ties to the Elk Grove community to include:

- Proof of residency for the service member (i.e. copy of utility bill or driver's license); or in lieu of Elk Grove residency:
 - Proof of previous Elk Grove residency; or
 - Proof of involvement with an Elk Grove service organization; or
 - Proof of attending school in Elk Grove; and
- Verification of active duty dates (i.e. copy of military orders or military ID); and
- Honorable discharge or retirement papers (DD-214) with Social Security Number redacted; and
- High Resolution digital image or 5 x 7 photograph of honoree; and

WHEREAS, banners will display the rank matching discharge papers; and

WHEREAS, renewal banners will follow the standard application process, based on availability, with priority given to new applications; and

WHEREAS, the Military Street Banner Program brochure will be updated with the revised requirements for application upon approval of the City Council.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby approves the revisions to the Military Street Banner Program as described in Exhibit A, attached hereto and incorporated herein by reference.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 28th day of October 2020.



STEVE LY, MAYOR of the
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,
CITY ATTORNEY

Military Street Banner Program Guidelines *(will be used to update program brochure)*

ABOUT THE PROGRAM

The City of Elk Grove and its residents have a long-standing and high regard for those who serve, or have served, in the military. There are an estimated 9,000 veterans who reside in Elk Grove. The Elk Grove City Council approved the creation of a Military Street Banner Program in December 2015 to honor those residents who served in the United States Armed Forces and to promote civic pride.

PROGRAM QUALIFICATIONS

Retired or honorably discharged members of the United States Armed Forces who currently or previously resided in Elk Grove, are involved in an Elk Grove service organization, or attended school in Elk Grove, are eligible for the program.

BANNER LOCATIONS

The Elk Grove City Council has designated the use of 75 light poles located on Elk Grove Boulevard and Civic Center Drive between Big Horn Boulevard and Laguna Springs Drive, and on Bruceville Road between Civic Center Drive and Elk Grove Boulevard for the purposes of this program. All banner locations shall be determined solely by the City. A banner sponsor cannot select a specific location. Banners are reviewed and installed as a group two times per year. Available space and installation are determined on a first come, first serve basis and subject to availability.

BANNER STYLE & DISPLAY

Double-sided, full color, 30" x 96" custom digital banners that include an image of the honoree will be displayed for 12 months. Upon removal, the banner will be retired and given to the honoree or honoree's family.

An official military portrait of the honoree is suggested for this purpose. If such an image is not available, an image of the honoree void of other people or objects can be provided. A high-resolution JPG or PNG digital image (600 dpi or greater) is preferred. A high resolution 5" x 7" or larger portrait style photo will be accepted in lieu of a digital image. Original photos will not be returned.

To ensure banner uniformity and to work within the limited text space, only rank will be listed on banners. No working titles will be utilized. Ranks requested for a banner must match rank listed on discharge papers submitted.

SUBMIT AN APPLICATION

As an ongoing program, applications are accepted year-round. Please complete the application form and submit the following supporting documentation:

- Proof of residency for the service member (i.e. copy of utility bill or driver's license); or in lieu of Elk Grove residency:
 - Proof of previous Elk Grove residency; or
 - Proof of involvement with an Elk Grove service organization; or
 - Proof of attending school in Elk Grove; and

- Verification of active duty dates (i.e. copy of military orders or military ID); and
- Honorable discharge or retirement papers (DD-214) with Social Security Number redacted; and
- High Resolution digital image or 5 x 7 photograph of honoree

Once the application is approved, City staff will notify the applicant, process the sponsor payment, and produce the banner. Online applications can be submitted by visiting elkgrovecity.org/banners.

BANNER RENEWALS

In the event of a renewal, applicants will submit a new application and pay \$150 to purchase a new banner. Renewal requests will be approved based on availability, with priority given to new applications.

SPONSOR A BANNER

Customized military street banners are funded through private donations. Banners may be sponsored by individuals or organizations. The cost of each banner is \$150 (including installation and removal). Please complete the Sponsor Information included on the application. City staff will follow up for full payment at the time of the application acceptance.

A certificate commemorating your sponsorship will be sent at the time of the banner installation.

Return Completed Applications to:
City Manager's Office
Military Street Banner Program
8401 Laguna Palms Way
Elk Grove, CA 95758
militarybanner@elkgrovecity.org

WAIVER & LIMITATIONS

The City of Elk Grove is not responsible for replacing banners that are stolen, damaged, or destroyed due to age, vandalism, or any acts of nature including high winds. Any loss or damage to an installed banner will be handled at the discretion of the City.

One banner per service member will be installed throughout a 12-month period. Installation and removal of the banners are at the City's discretion.

**CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2020-249**

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)


I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on October 28, 2020 by the following vote:

AYES: **COUNCILMEMBERS:** *Ly, Detrick, Hume, Nguyen, Suen*

NOES: **COUNCILMEMBERS:** *None*

ABSTAIN: **COUNCILMEMBERS:** *None*

ABSENT: **COUNCILMEMBERS:** *None*



**Jason Lindgren, City Clerk
City of Elk Grove, California**