

RESOLUTION NO. 2025-207

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE
DISPENSING WITH THE FORMAL REQUEST FOR PROPOSAL PROCEDURE
PURSUANT TO ELK GROVE MUNICIPAL CODE SECTION 3.42.188(B)(4) AND
AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE-YEAR
AGREEMENT WITH MCCi, LLC FOR LASERFICHE RECORDS MANAGEMENT
SOFTWARE LICENSING AND SERVICES, INCLUDING UP TO \$25,000 OF
OPTIONAL PROFESSIONAL SERVICES FOR EACH TERM, IN AN AMOUNT NOT
TO EXCEED \$204,633.64**

WHEREAS, the City of Elk Grove will utilize Laserfiche as the trusted records management system for records such as finance documents, official records, contracts, plans, and permitting records; and

WHEREAS, MCCi, LLC (MCCi) has successfully provided a records management solution that meets the operational needs of the City; and

WHEREAS the City desires to enter into a new agreement with MCCi for software maintenance and support services, including upgrades and issue resolution, as outlined in the agreement pricing, and up to \$25,000 in professional services, if selected, upon each renewal date; and

WHEREAS, the continued use of MCCi's records management solution will maintain operational efficiencies, provide ease of use, and increase access to and transparency of public records; and

WHEREAS, transitioning to an alternative records management solution provider would result in increased time commitments and costs; and

WHEREAS, Elk Grove Municipal Code Sections 3.42.188(B)(4) and 3.42.220 provide that the City Council may dispense with the formal request for proposal procedures when a contract is "processed through a cooperative purchasing agreement with another public agency whose procurement process is substantially consistent with the City's procedure"; and

WHEREAS, MCCi has a negotiated government contract through the National Cooperative Purchasing Alliance (NCPA) for the Laserfiche Records Management solution, which was awarded based on a competitive Request for Proposals (RFP) that is substantially consistent with the City's request for proposal procedures; and

WHEREAS, staff recommends dispensing with the formal request for proposal process pursuant to the cooperative purchasing agreement between MCCi and Region 14 Education Service Center (State of Texas), as staff believes the expenditures of time and money to conduct a formal request for proposal process would not yield results more advantageous to the City than what has been proposed by MCCi for the Laserfiche records management solution.

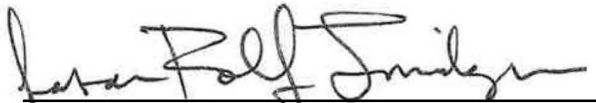
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby dispenses with the competitive proposal process pursuant to Elk Grove Municipal Code Sections 3.42.188(B)(4) and 3.42.220, and authorizes the City Manager to execute an agreement with MCCi, LLC, in substantially the form presented, for Laserfiche Records Management software licensing and services, in an amount not to exceed \$204,633.64 for software maintenance, including up to \$25,000 of optional professional services, if selected, for the initial year and each of the two subsequent renewal years (three years total), all subject to approval as to form by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 12th day of November 2025




BOBBIE SINGH-ALLEN, MAYOR of the
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,
CITY ATTORNEY

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2025-207

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on November 12, 2025 by the following vote:

AYES: **COUNCILMEMBERS:** *Singh-Allen, Robles, Brewer, Spease, Suen*

NOES: **COUNCILMEMBERS:** *None*

ABSTAIN: **COUNCILMEMBERS:** *None*

ABSENT: **COUNCILMEMBERS:** *None*



Jason Lindgren, City Clerk
City of Elk Grove, California