

RESOLUTION NO. 2025-128

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE
AUTHORIZING THE CITY MANAGER TO EXECUTE A MASTER SERVICES
CONTRACT WITH NJ ASSOCIATES, INC. DBA NJA ARCHITECTURE, FOR
ARCHITECTURAL PLANNING AND DESIGN SERVICES FOR A HOMELESS
SHELTER; AND AUTHORIZING THE COMMUNITY DEVELOPMENT DIRECTOR OR
DESIGNEE TO ISSUE TASK ORDERS UNDER THIS CONTRACT IN AN AMOUNT
NOT TO EXCEED THE TOTAL DOLLAR VALUES LISTED IN EACH INDIVIDUAL
TASK ORDER AND AMOUNT BUDGETED FOR THIS WORK IN THE ADOPTED
FISCAL YEAR BUDGET FOR EACH YEAR OF THE CONTRACT TERM
(CEQA EXEMPT)**

WHEREAS, the City of Elk Grove (City) identified a year-round homeless shelter as a priority to protect unhoused adults from harsh weather conditions and support the transition to permanent housing; and

WHEREAS, in November 2024, the City opened a year-round homeless shelter serving up to 35 adults per night in a leased location; and

WHEREAS, the City's lease agreement with Calvary Christian Center for the current shelter location at 9499 East Stockton Boulevard runs through October 2027, with the possibility for a one-year extension; and

WHEREAS, in order to meet the anticipated continued needs of people experiencing homelessness in Elk Grove, the City plans to locate and construct a permanent homeless shelter meeting the projected needs of the community; and

WHEREAS, in compliance with Elk Grove Municipal Code Chapter 3.42, staff issued a Request for Proposals (RFP) for architectural planning and design services for a homeless shelter; and

WHEREAS, the City received nine proposals and staff interviewed three proposers; and

WHEREAS, following a thorough evaluation of proposals, staff recommends contracting with NJ Associates, Inc. dba NJA Architecture under a Master Services Contract.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Elk Grove hereby finds that approval of the master services contract for architectural services by this resolution is exempt from further environmental review under the provisions of the California Environmental Quality Act (CEQA) based on the findings and evidence set forth below:

Finding: The approval of the subject funding for architectural services for a homeless shelter does not constitute the approval of a project under the California Environmental Quality Act (CEQA) and is exempt from further CEQA review.

Evidence: The Council's action only approves a funding for architectural services for a homeless shelter, which architectural services will not cause a direct physical change in the environment, nor a reasonably foreseeable indirect physical change in the environment. The Council's action at this stage does not constitute the approval of the project or a commitment to develop a project on any particular site. The Council's action, therefore, does not constitute the approval of a project under CEQA, and it is exempt from CEQA. (Pub. Res. Code § 21065, CEQA Guidelines §§ 15060(c),(2)(3); 15061(b)(3); 15064(d)(3); 15352; 15378; *Laurel Heights Improvement Association of San Francisco, Inc. v. The Regents of the University of California*, 47 Cal.3d 376, 398 (1988))

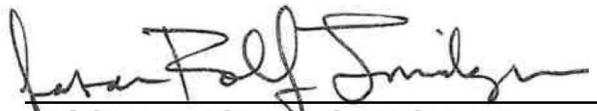
AND, BE IT FURTHER RESOLVED that the City Council of the City of Elk Grove hereby authorizes the City Manager to execute a master services contract with NJ Associates, Inc. dba NJA Architecture, in substantially the form presented, for architectural planning and design services for a homeless shelter, for an initial three-year term with one two-year extension option, and authorizes the Community Development Director or Designee to issue task orders under this contract in an amount not to exceed the total dollar value listed in each individual task order and amount budgeted for this work in the adopted fiscal year budget for each year of the contract term.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 25th day of June 2025

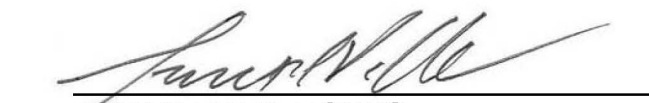


BOBBIE SINGH-ALLEN, MAYOR of the
CITY OF ELK GROVE

ATTEST:


JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:


JONATHAN P. HOBBS,
CITY ATTORNEY

**CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2025-128**

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on June 25, 2025 by the following vote:

AYES: COUNCILMEMBERS: Singh-Allen, Robles, Brewer, Suen

NOES: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: Spease



**Jason Lindgren, City Clerk
City of Elk Grove, California**