

**RESOLUTION NO. 2025-116**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE  
DISPENSING WITH THE FORMAL REQUEST FOR PROPOSAL PROCEDURE  
PURSUANT TO ELK GROVE MUNICIPAL CODE SECTION 3.42.140(B)(3) AND  
AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST AMENDMENT TO  
THE CONTRACT WITH ECONOMIC AND PLANNING SYSTEMS, INC. (C-24-393)  
FOR THE AFFORDABLE HOUSING IMPACT FEE AND NEXUS STUDY PROJECT,  
EXTENDING THE TERM THROUGH MARCH 31, 2026, AND ADDING \$13,000  
(FOR A TOTAL EXPENDITURE OF FUNDS OVER THE CONTRACT TERM  
NOT TO EXCEED \$145,015)**

**WHEREAS**, the City of Elk Grove (the “City”) has recognized the need to provide affordable housing to all economic segments of the City; and

**WHEREAS**, the City’s affordable housing development impact fee provides financial resources to promote and assist in the development of new affordable housing in the City; and

**WHEREAS**, the City has not updated its Affordable Housing Fee Program since 2013; and

**WHEREAS**, housing in Elk Grove and the Sacramento region has become increasingly unaffordable since 2013 as a result of substantial increases in rents, home prices, and development costs while wages have risen at a more modest rate; and

**WHEREAS**, State of California Assembly Bill 602 went into effect in 2022, requiring local governments to calculate fees imposed on housing development proportional to the square footage of the development’s units or make findings demonstrating that another metric is more appropriate; and

**WHEREAS**, the City released a Request for Proposals (RFP) on February 21, 2024, for an affordable housing impact fee and nexus study and received one response from Economic and Planning Systems, Inc. (EPS); and

**WHEREAS**, the EPS proposal met the RFP’s threshold and demonstrated the firm’s experience and competence relevant to nexus studies, impact fee programs, affordable housing policy generally, and real estate markets; and

**WHEREAS**, at the July 24, 2024, City Council meeting, the City Council authorized the City Manager to execute a contract with EPS through June 30, 2025, in an amount not to exceed \$132,015 (C-24-393); and

**WHEREAS**, the City has identified a need to add additional budget and time to allow EPS to conduct additional analysis and complete the study; and

**WHEREAS**, for the reasons presented, pursuing a formal request for proposal procedure is not in the best interest of the City.


**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Elk Grove hereby dispenses with the formal request for proposal procedure pursuant to Elk Grove Municipal Code Section 3.42.140(B)(3) and authorizes the City Manager to execute an amendment to the contract with Economic and Planning Systems, Inc., in substantially the form presented, to complete the Affordable Housing Impact Fee and Nexus Study Project, extending the term through March 31, 2026, and adding \$13,000, for a total contract amount not to exceed \$145,015.

**PASSED AND ADOPTED** by the City Council of the City of Elk Grove this 25<sup>th</sup> day of June 2025




BOBBIE SINGH-ALLEN, MAYOR of the  
CITY OF ELK GROVE

ATTEST:

  
JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:

  
JONATHAN P. HOBBS,  
CITY ATTORNEY

**CERTIFICATION**  
**ELK GROVE CITY COUNCIL RESOLUTION NO. 2025-116**

STATE OF CALIFORNIA       )  
COUNTY OF SACRAMENTO    )       ss  
CITY OF ELK GROVE         )


*I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on June 25, 2025 by the following vote:*

**AYES:**       **COUNCILMEMBERS:**       *Singh-Allen, Robles, Brewer, Suen*

**NOES:**       **COUNCILMEMBERS:**       *None*

**ABSTAIN:**   **COUNCILMEMBERS:**       *None*

**ABSENT:**   **COUNCILMEMBERS:**       *Spease*

  
\_\_\_\_\_  
**Jason Lindgren, City Clerk**  
**City of Elk Grove, California**