

**RESOLUTION NO. 2025-030**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE  
DISPENSING WITH THE FORMAL REQUEST FOR PROPOSAL PROCEDURE  
PURSUANT TO ELK GROVE MUNICIPAL CODE SECTION 3.42.140(B)(3) AND  
AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH MSW  
CONSULTANTS FOR MINERVA SOLID WASTE MANAGEMENT SOFTWARE FOR A  
TERM OF THREE YEARS WITH A TOTAL COMPENSATION AMOUNT  
NOT TO EXCEED \$115,000**

**WHEREAS**, the City of Elk Grove (City) is charged with the custody and safekeeping of records related to residential and commercial solid waste collection pursuant to California Code of Regulations, Title 14, Section 17414; and

**WHEREAS**, the City's Recycling and Waste Division identified a need for a software system that maintained complex commercial solid waste hauler data, generator service levels, and residential solid waste information for reporting to the State of California's Department of Resources Recycling and Recovery (CalRecycle); and

**WHEREAS**, the City's Recycling and Waste Division conducted extensive research on the software options available and received demonstrations for solid waste-related data tracking and reporting; and

**WHEREAS**, MSW Consultants offers the Minerva Solid Waste Management Software, which meets the recordkeeping needs of the Recycling and Waste Division to comply with Senate Bill 1383 and meets the City's data security and cloud hosting requirements; and

**WHEREAS**, for the reasons presented, a formal request for proposal procedure is not in the City's best interest as it would not likely result in a more beneficial solution or pricing.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Elk Grove hereby dispenses with the formal request for proposal procedure pursuant to Elk Grove Municipal Code Section 3.42140(B)(3) and authorizes the City Manager to execute an agreement with MSW Consultants for Minerva Solid Waste Management Software, in substantially the form presented, for a period of three years for a total compensation amount not to exceed \$115,000.

**PASSED AND ADOPTED** by the City Council of the City of Elk Grove this 26<sup>th</sup> day of February 2025




BOBBIE SINGH-ALLEN, MAYOR of the  
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,  
CITY ATTORNEY

**CERTIFICATION**  
**ELK GROVE CITY COUNCIL RESOLUTION NO. 2025-030**

STATE OF CALIFORNIA        )  
COUNTY OF SACRAMENTO    )       ss  
CITY OF ELK GROVE         )

*I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on February 26, 2025 by the following vote:*

**AYES:**        **COUNCILMEMBERS:**        *Singh-Allen, Robles, Brewer, Spease, Suen*

**NOES:**       **COUNCILMEMBERS:**        *None*

**ABSTAIN:**   **COUNCILMEMBERS:**        *None*

**ABSENT:**    **COUNCILMEMBERS:**        *None*

  
\_\_\_\_\_  
**Jason Lindgren, City Clerk**  
**City of Elk Grove, California**