

**Financial Analysis and Cost Allocation of Assets  
(Streetscapes, Medians, Parks, Trails, Storm Drainage Facilities,  
and Open Space)**

**RFP - Questions and Answers**

**Answers as of February 27, 2026**

**Question #1 - Is there a fee budget range or amount established for this project?**

Answer: There is no established budget range for this project currently.

**Question #2 - On page 7, Item 6 Supportive Information mentions graphs, charts, and photos. Are graphs, charts, and photos allowed in other proposal sections?**

Answer: Yes, this is fine.

**Question #3 - Could you please clarify the structure of CLEAR? At certain points, it is referred to as an initiative, while at other times, there are mentions of CLEAR committee members. My question is, is CLEAR a registered entity or rather an initiative?**

**Answer:** As described in the RFP, CLEAR (Collaborative Local Efficiency Alignment Review) is a joint initiative launched by the two agencies to evaluate and improve operational alignment. It is not a separate legal entity, governing body, or registered organization. Rather, CLEAR is an internal branding term for the collaborative review process focused on clarifying ownership, streamlining maintenance responsibilities, and strengthening operational and financial accountability across shared public spaces. References to "CLEAR Committee members" simply refer to designated staff representatives from each agency who are participating in and helping guide this initiative.

**Question #4 - If CLEAR is indeed a registered entity, could you kindly provide us with the names of the committee members? Unfortunately, we need to check if they are**

**audit clients of ours. If so, there may be a conflict, and we may not be able to continue with this pursuit.**

**Answer:** CLEAR is not a registered entity and does not have independent governance or membership. It is an internal, collaborative initiative between the two agencies. As such, there is no separate legal body or board associated with CLEAR. The staff participating in the initiative are employees of their respective agencies, acting within their normal professional capacities.

### **Answers as of February 25, 2026**

**Question #1 - Do the agencies anticipate all meetings, workshops, site reviews, etc. to be virtual, in-person, or a combination? If a combination, please describe the approximate percentage of activities that are desired in-person.**

Answer: Please reference Question #3 from the February 24, 2026, FAQ document below. While it is difficult to give a percentage, staff anticipates more meetings will be held virtually, than in-person.

**Question #2 - Do the agencies have an expected timeframe that all project deliverables shall be completed?**

Answer: The City and District do not have specific milestone deadlines identified at this time; however, we currently anticipate that all work would be completed within approximately 12 months from contract execution and issuance of the Notice to Proceed.

Consultants may provide their professional opinion regarding a recommended schedule, including key milestones and critical path tasks, based on their experience with similar efforts. If a different timeframe is proposed, please clearly identify the rationale, assumptions, and any factors that may influence the overall duration.

### **Answers as of February 24, 2026**

**Question #1 - Implementation Support for Agreements – Page 14 notes that implementation support may include developing new or revised agreements. Should**

consultants expect to take the lead in drafting these agreements, or will a separate team (e.g., legal counsel) lead the drafting process with consultant input?

**Answer:** The City and District would take the lead in drafting any new or updated agreements. The consultant may assist in providing recommended performance measures, best practices, cost-sharing structures, or other metrics that may be used in the documents.

**Question #2 - Implementation Support for Roadmap** – What level of detail is expected in the implementation roadmap? Is the City seeking a high-level reallocation summary for each funding source, or a more granular framework?

**Answer:** The City and District would be seeking more high-level milestones.

**Question #3 - Coordination and Engagement** – Does the City envision workshops and engagement meetings as a central component of the project? Should consultants anticipate 2–3 key sessions, or a more frequent cadence of engagement with staff?

**Answer:** Workshops are not expected to be a central component of this project. Accordingly, consultant facilitation of formal workshops is not anticipated to represent a significant level of effort. However, the consultant should anticipate facilitating up to two (2) focused workshops intended to build consensus on roles, responsibilities, and implementation structure. These workshops are expected to be targeted, decision-oriented sessions rather than broad public engagement efforts.

However, regular coordination will be a central component of the project.

Consultants should anticipate:

- Ongoing project delivery team meetings
- Frequent coordination with City and District staff across multiple service areas to address technical details, operational considerations, and implementation strategies

In addition, the City and District anticipate approximately 2–3 meetings with executive management and potentially elected officials as part of broader CLEAR Committee coordination. These meetings will focus on high-level findings, policy considerations, and recommendations at key project milestones.

Meetings may be conducted in a combination of in-person and virtual formats.

While higher-level briefings and major workshops will be limited, consultants should anticipate more frequent working-level meetings to support detailed coordination and successful project delivery.