



City of
Elk Grove

**CONTRACTED LANDSCAPE MAINTENANCE SERVICE
LEVELS AND STANDARDS**

City of Elk Grove
Public Works
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PART I. GENERAL MAINTENANCE

Overall scope of work

Contractor shall provide landscape maintenance for designated City landscaped areas: landscaped corridors including streetscapes, medians , paseos, trails and at public facilities and parking lots on a contractual basis, using best management practices. Scheduled maintenance includes landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems. All tools, equipment, fuels, and vehicles are to be supplied by the Contractor and shall not be charged to the City of Elk Grove.

Contractor is required to employ sustainable landscape management practices, whenever practicable, including, but not limited to, integrated pest management, plant material debris recycling, low water volume irrigation, and use of mulch and compost.

SECTION A. IRRIGATION

Irrigation systems and the associated components shall be maintained to ensure public safety and full functionality. The irrigation system shall be managed to ensure proper soil moisture and reduce visible stress of turf or landscaping without disrupting the user's experience, through efficient use of water. Irrigation systems are maintained to provide maximum coverage and water conservation, in accordance with the Chapter 14.10 Water Efficient Landscape Requirements and industry guidelines. In addition, plantings and irrigation components are repaired or replaced in the case of auto accidents, vandalism, and other unforeseen causes. All Work conducted by the Contractor shall meet these standards.

A-1. Public Safety

Upon discovery, hazards are to be resolved by the Contractor. Hazards requiring action by the City must be reported immediately to the City's Public Works Hotline at (916) 687-3005..

- 1) There shall be no standing water in turf, landscaped areas or on pavement.
- 2) Nuisance run-off on or across paved areas due to irrigation shall be eliminated. This creates algae and slippery surfaces.
- 3) Irrigation breaks which create divots or holes in areas of public interaction shall be immediately repaired and backfilled.
- 4) Tripping hazards due to stuck sprinkler heads, sunken valve boxes, or similar shall be repaired.
- 5) Overspray onto walkways, fences, walls, roadways or other areas where irrigation is not watering turf or landscaping, shall be prohibited.
- 6) In cases where repairs require a longer lead time to address, the impacted area shall be properly cordoned off.

A-2. Water Management

Irrigation systems shall be programmed to comply with current and applicable Water Efficient Landscape Ordinances (WELo) and can be found at:

<https://www.codepublishing.com/CA/ElkGrove/#!/ElkGrove14/ElkGrove1410.html>

- 1) District 56 and Old Town Plaza
 - (a) There is a required bi-weekly site walk to spot check the irrigation system. Adjustments and repairs to the system shall be made prior to the next watering cycle.
 - (b) A full irrigation system check shall be performed prior to the start of the irrigation season (March – November). Monthly system checks shall be performed to maintain the

system during the season. Repairs shall be completed prior to the next scheduled watering period. This shall include flushing of drip systems.

2) Landscape Corridors

(a) There is a required bi-weekly site walk to spot check the irrigation system. Adjustments and repairs to the system shall be made prior to the next watering cycle.

(b) A full irrigation system check shall be performed prior to the start of the irrigation season (March – November). Monthly system checks shall be performed to maintain the system during the irrigation season. Repairs shall be completed prior to the next scheduled watering period. This shall include flushing of drip systems.

3) Highway 99 Interchanges and Landscaped Drainage Areas

(a) There is a required monthly site walk required to spot check the irrigation system. Adjustments and repairs to the system shall be made prior to the next watering cycle.

(b) A full irrigation system check shall be performed during the growing season, at minimum at the start of the growing season (March), mid-way through the growing season (June/July), and at the end of the growing season (November). This shall include flushing of drip systems.

4) City Facilities

(c) There is a required bi-weekly site walk required to spot check the irrigation system. Adjustments and repairs to the system shall be made prior to the next watering cycle.

(d) A full irrigation system check shall be performed prior to the start of the irrigation season (March – November). Monthly system checks shall be performed to maintain the system during the irrigation season. Repairs shall be completed prior to the next scheduled watering period. This shall include flushing of drip systems

A-3. Irrigation Inspections

1) The Contractor's staff shall be thoroughly trained in the operation of the City's Calsense Central Irrigation Systems within 30 days of Contract Award.

2) All irrigation systems shall be inspected based on service level. If weather conditions don't allow for the inspection to take place, the Contractor may be required make up the inspection if warranted. December through February of each year of each year, the Contractor shall perform a complete system check of every irrigation system. The Contractor shall supply the City with a written report for every system as it is completed. Needed repairs shall occur throughout that same time period, with the approval of the City, to ensure a fully operational system at the beginning of each spring.

3) Irrigation control valve filters shall be checked and cleaned at minimum 3 times per year in the spring, summer, and fall or whenever system performance is decreased.

4) Each irrigation inspection should be looking for coverage issues, broken or non-functioning sprinklers and other items related to the status of the system. In addition, the Contractor should be identifying areas where valve timing needs to be adjusted. The inspection should assist the City to save water, while keeping plant material in a healthy condition.

5) During these inspections the Contractor shall be responsible to communicate to the CITY all issues and concerns observed during the inspection.

6) Irrigation inspection reports shall be submitted with the monthly invoices.

A-4. Irrigation Repairs

1) Maintenance, repair, and replacement of malfunctioning irrigation heads, drip line, nozzles, and quick couplers, including risers and/or swing joints, shall be included in the Contractor's base bid. The Contractor shall provide labor for the above items at no extra charge and shall bill the City for the required parts with a maximum markup of fifteen percent (15%) over actual cost.

2) Irrigation system repair shall be the responsibility of the Contractor. All replacement materials are to be with new original types and models and consistent with construction standards, unless a substitute is approved by the City. The Contractor shall implement repairs in accordance with all effective warranties, and no separate payment shall be made for repairs on equipment covered by warranties. All repairs shall be guaranteed for 90 days after repair is complete.

3) The Contractor shall be responsible for making routine repairs within twenty-four (24) hours of discovery, unless the City representative extends the allowable timeframe. Compensation shall be made for irrigation repairs based on the Bid Items.

A-5. Billable Irrigation Repairs

1) The City may determine that certain irrigation repairs will need to be assigned to the Contractor as "billable Work". The Contractor is expected to keep their "billable" irrigation crew completely separate from any "contracted" day to day Workers. This billable crew must be capable of communicating effectively with City both orally and in writing. This billable crew is expected to have any and all equipment needed for the successful completion of each job. Successful completion of each job entails Working in a timely and efficient manner while adhering to all applicable safety practices. The manager for the "billable Work" irrigation crew may or may not be the Project Manager for the Landscape Maintenance Contract. If Contractor is unable to begin Work on a billable job in a timeframe that is satisfactory to the City, the City reserves the right to have the Work completed by a 3rd party. City requires notification for testing and inspection of billable irrigation repairs prior to the backfilling of exposed irrigation components.

2) Repair replacement of valves, filters, valve boxes, wiring, lateral lines, main lines, check valves, and controllers shall be considered "extra Work" in their entirety. Decisions

regarding repair verses replacement shall be made by the Contractor and the City jointly. In the event that there is a disagreement with regards to how to proceed the City's choice will prevail.

A-6. Underground Services Alert

1) For any subsurface excavation, the Contractor must request field marking via Underground Services Alert (USA) of all existing utilities and shall submit a copy of USA notification to the Engineer prior to beginning any Work at each location. If underground utilities exist within the limits of the Work to be done, the Contractor shall verify their location and depth using hand tools. Care shall be taken to avoid damage to any underground utilities. Any damage to underground utilities caused by the Contractor, Contractor's employees, or Subcontractors, shall be repaired by the Contractor at their sole expense. After Work, the Contractor shall remove all USA markings within the curb, gutter and sidewalk areas as directed by the City.

SECTION B. TURF

Maintain turf to sustain an attractive appearance, good health with deep roots, uniform green color, and uniform density with no bare spots. Turf shall be an even surface, with uniform green color during the growing season. The soil moisture level shall be consistent throughout the turfed area and shall be free of standing water. Bare areas and weeds shall not exceed defined tolerance levels.

B-1. Mowing Turf

1) Turf shall be mowed to maintain a uniform height per landscape areas as outlined in Part III. Service Levels.

2) Mowing frequencies shall be based on the designated landscape areas as outlined in Part III. Service Levels. This typically requires mowing once weekly mid-March through mid-October. During winter months (typically mid-October through mid-March), the frequency of mowing (but not other items of Work) will be determined by growing conditions subject to review (typically every other week).

3) Contractor shall provide a mowing schedule, for review and approval, which cannot be changed without two (2) weeks prior notice. Contractor's shall utilize mowers of the appropriate size for each area, subject to approval, so as to provide a high-quality cut and not damage or rut turf areas. Contractor shall immediately notify the Division Manager of any such damage and make repairs at Contractor's expense. The City may require additional mows that will be compensated based on the unit cost for extra Work.

4) At no time shall mowing remove more than one-third (1/3) of the leaf blade.

5) The use of plant growth regulators to reduce mowing frequency may be permitted with prior approval.

6) Papers, rubbish and debris shall be removed by the Contractor prior to mowing.

7) The mowing of all contiguous turf areas shall be completed on the same day.

8) Clippings are to be mulched and excessive clippings are to be removed.

9) Mowers will also be adjusted and operated so that the grass is cut in a uniform height. Excessive mow speeds and/or lack of attention to detail that leads to untidy, uneven, or missed sections is not allowed.

10) Adjust mowing practices as needed to avoid scalping based on slope, valve boxes, and exposed roots

11) Mowing patterns should be alternated to avoid ruts and compaction.

12) Maintain equipment to keep blades sharp and balanced to reduce damage to turf.

13) Refrain from mowing if the turf is saturated with water, or if standing water is present. Before mowing walk over the areas to be mowed. If water puddles under the feet when walking, then mowing within the saturated areas shall be postponed until the excess water has drained, infiltrated, or evaporated.

(a) When lawns cannot be cut on the scheduled day due to rain, the lawns must be cut as soon as weather and ground conditions permit or at the direction of the Landscape Maintenance Supervisor or designated City staff.

14) Refrain from mowing, walking, or using any piece of equipment within turf areas when frost is present as this may result in damage to the plant tissue. Mowing of drought stressed turf will only be allowed if the height of the grass is out of compliance with the designated specification.

15) Grass clippings shall be cleaned out of gutters and shall not at any time be blown on to streets or into street drain inlets. Documented instances may result in a fine per location per occurrence, plus any Stormwater Pollution Prevention Plan (SWPPP) penalties levied by the State of California.

16) Extra Mowing

(a) Extra mowing shall be required for specific areas of turf to address issues such as differential growth height and seasonal growth patterns.

(b) Extra mowing shall be paid at an hourly rate and includes turf mowing with the specified mower including transportation and safety equipment to perform mowing.

(c) The per hour known as the hourly rate is the cost of the actual number of hours the equipment is in operation at the Site location.

B-2. Edging

1) Edging frequency shall be based on assigned landscape area as outlined in Part III. Service Levels.

2) All lawns with concrete border, such as sidewalks, shall be edged when the turf is mowed. Low-growing ground cover areas, paved-areas, curbs, and header boards, will be edged every month with an edger or string trimmer.

3) Edging along hardscape shall utilize a blade edger.

4) Trimming around sprinkler-heads and valve boxes shall be done as necessary to provide efficient sprinkler operation.

5) The trimming shall be done by power edgers or by hand, but in no case will soil sterilant or other types of weed killers be permitted without prior written approval of the Landscape Maintenance Supervisor or designated City staff

6) All fences, light standards and structures, shall be free of any plant growth to a minimum border of six (6) inches.

7) Special care shall be taken to avoid damage to the tree trunks, shrubs, sprinklers, buildings, light poles and other structures. If damage is caused by the Contractor's equipment, the Contractor shall be responsible for the cost of repairs or replacement of the damaged item.

8) A thirty-six inch (36") diameter circle, clear of turf and weeds, shall be maintained around trees in turf areas at all Sites.

9) Trimming around drainage grates shall be done as necessary to prevent blockages in the City's stormwater drainage systems.

10) Grass and other debris shall be removed from sidewalks, picnic table pads, and all other hard surface areas immediately after mowing and edging.

B-3. Bare Areas

Tolerance level of bare areas within turf shall be based on the designated landscape areas as outlined in Part III. Service Levels.

B-4. Weeds

Weeds in all areas shall be prevented and if not prevented treated to not exceed service level tolerance for the landscape area as outlined in Part III. Service Levels.

B-5. Fertilizer

1) The Contractor shall be responsible for the fertilizing of designated landscape at the assigned service level as outlined in Part III. Service Levels. The Contractor shall provide labor and equipment for the fertilizer application and shall bill the City for the required materials with a maximum markup of fifteen percent (15%) over actual cost. Intent is to maintain turf in good condition with horticulturally acceptable growth and color, and additional fertilization may be required as extra Work.

2) Contractor shall coordinate timing and type of fertilizer applications with the City's Landscape Maintenance Supervisor or designated City staff. All fertilizers shall be approved by the City prior to application. If there arises a question as to the need for application of fertilizer or the formulation of a fertilizer, soil samples shall be taken from locations specified by the City's representative. They shall be analyzed by a licensed soil analyst at the City's expense and the results and recommendations for the formulation and rates of applications of a complete fertilizer shall be submitted to the City's representative. Contractor shall formulate and apply pursuant to the recommendations of the soil analyst. If the application of iron, zinc or other trace minerals is recommended by the soil analyst or by recognized plant pathologist to correct a specific soil deficiency, it shall also be applied according to these recommendations.

- 3) Areas where mulch mowing (grasseycling) is used shall be credited for two (2) pounds of actual nitrogen per one thousand (1,000) square feet toward the total annual nitrogen requirement for each service level.
- 4) Fertilizers shall be applied to ensure the health of the turf and reduce run off.
- 5) Fertilizer may not be left on any hardscape or impervious surfaces. All fertilizer must be swept or blown into the adjacent landscape area.
- 6) Any applications of compost are credited toward fertilization application at the calculated rate of actual nitrogen in the compost.
- 7) Apply and manage fertilizers and amendments to prevent pollution of surface and groundwater.

B-6. Aeration

- 1) Contractor shall perform core aerations based on the frequencies outlined in Part III. Service Levels for each landscape area.
- 2) Notification to the City will occur one (1) week prior to procedure.
- 3) A coring tine aerator producing a minimum core size of 5/8" x 3" depth with a maximum spacing of 4" between holes shall be used.
- 4) All sprinkler heads and boxes (valve, electrical, etc.) must be flagged prior to aerating.
- 5) City reserves the right to approve all equipment used for aeration. Contractor shall provide all materials, equipment and labor. Any damage incurred as result of the aerating shall be repaired at the Contractor's expense. Plugs to remain on turf unless requested to be removed. Removal of aeration cores shall be considered extra work and billed accordingly.
- 6) Spring and/or fall aeration shall occur within three (3) days prior to application of fertilizer.
- 7) The Contractor shall provide the City with a schedule of aeration and fertilization a minimum of thirty (30) days in advance of said operation to comply with the City of Elk Grove Integrated Pest Management Program. Turf shall be fertilized within three (3) Working Days after aeration. No deviation from this schedule shall be permitted unless approved by the Landscape Maintenance Supervisor or his designated representative.
- 8) The Contractor shall promptly clean all walks and hardscape of excess mud or debris caused by aeration activities.

B-7. Seed or Sod Repairs

- 1) Maintain an acceptable turf stand. Repair of turf shall be in the form of either seed or sod depending on the actual use and the schedule of activity at the location.
- 2) Timing shall be coordinated with the Landscape Maintenance Supervisor or designated City staff.
- 3) Irrigation program adjustments must be coordinated five (5) Working days prior to any seeding or sod Work.
- 4) Replacement turf type and variety must be approved prior to installation.
- 5) Seed or sod repairs must result in an even surface with no low or high spots.

SECTION C. SHRUBS AND VINES

Contractor shall prune using professional personnel using recognized and approved International Society of Arborists (ISA) methods and techniques.

No City direction or prior approval is required for the following pruning tasks:

- To cut back shrubs where these encroach on the walks and paved areas.
- To cut back branches rubbing on walks, fences, and buildings; or interfering with pedestrian or vehicle traffic.
- To remove suckers, waterspouts, and other undesirable growth on trees.
- To remove dead or damaged branches.
- To remove any hazards.

Special care shall be taken to avoid damage to existing plant material and irrigation systems. The Contractor is responsible for damage to irrigation systems and for replacement of damaged plant material

C-1. Ground Cover, Planter Beds and Bioswale Planters

1) Maintain healthy, attractive plants within the planting space allotted with minimal removal and disposal of vegetative growth. Maintain vegetation clearances as required by the City. Where recommended clearances would negatively affect plant health or environmental quality, contact the City for a field inspection and provide a recommended course of action.

2) Bioswales will be pruned to eliminate encroachment into parking lots and walk areas. Trimming of the ground covers or filter plantings will only be done to ensure plant health and address safety concerns and shall not exceed two (2) times per year. Bioswales are at various locations.

C-2. Removal and Replacement of Plant Material

1) Inspect planters on scheduled service day for dead or damaged plants and for signs of disease or pest damage. Dead, stunted or severely damaged plant material shall be removed within thirty (30) days of discovery.

2) Maintain list of removed plant material with locations and dates of removal. Provide this list to the City and proposal for replacement during appropriate planting season.

3) Replacement planting shall occur in the Spring or Fall seasons and shall be coordinated with the Landscape Maintenance Supervisor or designated City staff. Plant material including type and size must be approved prior to the start of Work.

C-3. Median Plant Maintenance

Plant material shall be maintained to ensure proper line of sight per City standards and eliminate plant material encroaching into the path of travel. Line of sight concerns requiring additional clarification or plant removal must be submitted in writing to the Landscape Maintenance Supervisor or designated City staff.

C-4. Trimming

- 1) Pruning of shrubs shall be consistent with horticultural standards. Focus shall be on the removal of dead or diseased material, thinning for natural structure/form, and rejuvenation pruning to ensure the health of the plant. Shearing, other than hedges and groundcover edging, shall be limited in use. All dead or damaged branches shall be removed immediately from shrubs and ground covers.
- 2) Trimming of plant material shall be based on service level. The frequency may increase depending on the plant species and the location.
- 3) Trimming shall be done by power edgers or by hand, but in no case will soil sterilant or other types of weed killers be permitted without prior written approval of the Landscape Maintenance Supervisor or designated representative.
- 4) Restrict growth of shrubbery and groundcover to six inches (6") behind curbs, sidewalks, and planter beds by trimming or edging.
- 5) Shrubs and groundcover shall not be permitted to impede pedestrian traffic. Remove any plant material that restricts pedestrian access within one (1) business day.
- 6) Shrubs shall be maintained to ensure line of sight pursuant to City standards and eliminate plant growth extending beyond curbs, sidewalks, roadways, buildings, and turfed edges.
- 7) Hedges along sound walls and fences shall be maintained to within one foot (1') below the top of the adjacent wall or fence and provide eighteen inches (18") of separation between the hedge and adjacent wall or fence.
- 8) Plants shall be maintained to ensure proper irrigation functionality and proper coverage.
- 9) Ornamental grass and perennial monocots shall be pruned at the end of the growth season to promote new growth and remove dead debris.
- 10) Hard Fescue that is located in interchanges, streetscape, trails, and bio-swales shall have seed heads cut back at least two (2) times per year in the spring and fall pursuant to coordination with a Landscape Maintenance Supervisor or designated City staff. Additional trimming based on service level may be required.

C-5. Bark Mulch

- 1) The City strives to maintain two (2) to three (3) inches of mulch on the surface of all non-turf planting areas. Replenishment will be discussed and evaluated at an annual review. If bark mulch needs to be added, this would be deemed extra Work and billed accordingly.
- 2) Mulch should be kept six inches (6") away from tree trunks and away from shrub stems.

3) Replacement mulch must be approved by the Landscape Maintenance Supervisor or designated City staff, and may need to meet additional requirements set by the State of California in SB 1383.

C-6. Cobble, Mulch and Unvegetated Areas

- 1) Unvegetated landscape areas shall be kept weed free.
- 2) Unvegetated areas shall be inspected on scheduled service day to identify need to replenish cobble, mulch, decomposed granite, or any other materials used as groundcover. Any restoration work that is needed shall be communicated to the Landscape Maintenance Supervisor.

C-7. Weeds

- 1) Weed control in all areas shall be prevented and/or treated to not exceed service level tolerance for the location.
- 2) Landscaped areas/pathways/trails weeds may be controlled by chemical or mechanical and hand weeding where necessary. All weeds over six inches (6") in height or that have gone to seed will be removed manually (pulled). Pathways/trails need to be maintained in a weed free condition as well as a two-foot (2') band on either side of the pathway/trail.
- 3) Paved or impervious surfaces include concrete or asphalt pathways, curb and gutter including around medians, picnic areas, asphalt parking lots, brick or pavers mortared in place, etc. shall be kept weed free.
- 4) Decomposed granite, cobble, and un-landscaped barked areas shall be kept free of weeds, grass, grass clippings and tree generated debris concurrent with the service schedule.
- 5) The bases of trees, posts, signs, rails shall not show weed growth; the foundations of buildings and other structures shall be free of weeds.
- 6) At no time shall weeds, which have been killed by spray, be allowed to remain; all such weeds shall be carefully trimmed away or hand pulled.
- 7) All weeds over six inches (6") in height shall be hand pulled.

C-8. Vines

- 1) Vines shall be maintained at a uniform height, one block course below the soundwall cap line to prevent growth over a wall and onto private property. At no time shall vines encroach over the top of the wall.
- 2) Vines shall not be permitted to impede pedestrian traffic. Remove any plant material that restricts pedestrian access within one (1) business day.

C-9. Wildflowers

- 1) Identified wildflower areas shall be sprayed with an approved grass selective herbicide in January.
- 2) Broadleaf and/or invasive weeds will be hand pulled one (1) time in April.
- 3) The entire area will be mowed to below six inches (6") prior to June 30th.

C-10. Fertilization

- 1) Fertilize shrubs in spring and fall based on plant needs with an approved fertilizer blend. Coordinate timing and type of fertilizer application with the Landscape Maintenance Supervisor or designated City staff.
- 2) The Contractor shall be responsible for the fertilizing of designated landscape area at the assigned service level as outlined in Part III. Service Levels. The Contractor shall provide labor and equipment for the fertilizer application and shall bill the City for the required materials with a maximum markup of fifteen percent (15%) over actual cost.
- 3) All fertilizer shall be approved by the City prior to application. If there arises a question as to the need for application of fertilizer or the formulation of a fertilizer, soil samples shall be taken from locations specified by the City's representative. They shall be analyzed by a licensed soil analyst at the City's expense and the results and recommendations for the formulation and rates of applications of a complete fertilizer shall be submitted to the City's representative. Contractor shall formulate and apply the fertilizer pursuant to the recommendations of the soil analyst. If the application of iron, zinc or other trace minerals is recommended by the soil analyst or by recognized plant pathologist to correct a specific soil deficiency, it shall also be applied according to these recommendations.
- 4) Fertilizer may not be left on any hardscape or impervious surfaces. All fertilizer must be swept or blown into the adjacent landscape area.
- 5) The Contractor shall provide the City with a schedule of fertilization a minimum of thirty (30) days in advance of said operation. No deviation from this schedule shall be permitted unless approved by the Landscape Maintenance Supervisor or his designated representative.
- 6) They City has been incorporating California native plants in certain landscaped areas. The Contractor is responsible for identifying plant material that may be harmed by chemical fertilization and shall be responsible for any plant damaged caused by improper applications.

C-11. Trash and Debris Cleanup

- 1) Leaves shall be removed on scheduled service day as necessary from planted areas and adjacent hardscapes including curb and gutter and disposed of to maintain a neat appearance at all Sites.

- 2) Landscaping and maintenance debris, such as weeds, leaves, and trimmings shall be removed from the site and disposed of.
- 3) At no time shall debris be blow into the roadway. All debris shall be swept or blow into landscape areas prior to removal.
- 4) Police all landscape areas to remove all litter, including broken glass or other such debris.

SECTION D. TREES

Trees shall be maintained using ANSI A300 Tree Care Standards in order to ensure public safety, in addition to the overall health and structural integrity of the tree. Trees shall conform to the general shape and height of the species

D-1. Pruning

1) Tree Pruning of Clearance

(a) Tree limbs shall be pruned at height of eight (8') or higher for pedestrian clearance over sidewalks, pathways and trails and fourteen feet (14') or higher over streets and roadways.

2) Suckers located at the base of each tree shall be removed by trained employees, limited to only using hand pruners. Contractor shall designate employees that have been trained to perform this duty and have been trained by City Staff to perform this duty. Hedge trimmer, line trimmer, herbicides or any other type of mechanical or chemical mechanism shall not be used to remove or control suckers.

3) Young Tree Pruning

(a) Under no circumstances shall stripping of lower branches ("raising up") of young trees be permitted unless approved by designated City staff.

D-2. Staking

1) Young trees shall be properly staked to encourage a straight trunk (growth) and until roots are firmly established.

2) Nursery stakes must be removed at time of planting.

3) Proper staking is detailed in the City's Standard Drawings, Section 4: Landscape, L-1: Tree Planting, which can be found here: <https://elkgrove.gov/standards-plans-and-specs/standard-drawings-section>

4) Once tree is firmly established, stakes shall be completely removed with no protrusion above finish grade or voids/holes in the soil.

5) Trees must be straight.

6) Ties on the stakes shall be checked periodically to ensure they are adjusted properly.

7) Tight or damaged ties or stakes shall be replaced or repaired.

8) Under no circumstances will stripping of lower branches ("raising up") of young trees be permitted unless approved by designated City staff.

9) Tree volunteers shall be removed at first sight. These volunteers shall be removed before reaching six feet (6') in height, but are preferred to be removed by two feet (2'). If the height exceeds six feet (6'), tree volunteers shall be reported to the Landscape Maintenance Supervisor.

10) Suckers located at the base of each tree shall be removed by trained employees, limited to only using hand pruners. Hedge trimmer, line trimmer, herbicides or any other type of mechanical or chemical mechanism shall not be used to remove or control suckers.

11) Contractor shall maintain existing stakes and ties on all trees until such time as they are no longer needed for support, as determined by the City. Contractor shall inspect stakes and ties to prevent girdling of trunks and branches and to prevent rubbing that causes bark wounds. The Contractor shall provide additional ties as needed. Contractor shall be responsible for installation and maintenance. Stakes damaged or broken by mowers or other Contractor equipment shall be replaced immediately by Contractor at their expense. Stakes and ties shall be removed upon request. All stakes and ties shall be inspected on a Monthly basis.

D-3. Removal and Replacement

All severely or irreparably damaged trees shall be removed within thirty (30) days of notice. This includes removal of tree stumps and/or surface roots. Replacement of trees shall be during the Spring or Fall seasons, unless otherwise approved by the Landscape Maintenance Supervisor.

D-4. Tree Wells

- 1) Tree wells shall be weed free.
- 2) A well-defined radius of three feet (3') diameter around the tree trunk shall be maintained for trees located in turf.
- 3) Use of mechanical controls, such as string trimmers, shall be utilized in a manner to prevent any damage or scarring of the tree.

SECTION E. GENERAL SITE MAINTENCE

All maintained areas shall have a clean appearance. General site maintenance services may be performed by City staff and/or contractor staff. Please be aware of the standards below for any area where portering is assigned to a Contractor.

Portering refers to the following items which are described in more detail below:

- Vandalism and Graffiti
- Litter/Trash Receptacle and Dog Station Servicing
- Paved or Unpaved Surfaces
- Playgrounds
- Outdoor Exercise Equipment
- Signage
- District 56 Fountain

E-1. Vandalism and Graffiti

All assets shall be maintained to ensure proper functionality and shall be free of hazards. Vandalism and Graffiti Contractor Work to be done on a time and materials basis.

1) Vandalism

(a) All damages caused by vandalism shall be immediately reported to the City upon discovery by contacting the Public Works Hotline at (916) 687-3005. Repairs related to safety will be addressed within twenty-four (24) hours of report.

2) Graffiti

(a) All public assets shall be free of graffiti. Upon discovery, photo document the graffiti and send to Operations and Maintenance hotline e-mail at pwcustomerservice@elkgrove.gov. A work order will be generated and submitted to appropriate staff for abatement. Obscene graffiti must be cleaned or covered within twenty-four (24) hours.

3) Temporary Closures

(a) In situations where vandalized components pose a risk to public safety or alter the intended use, the area shall be cordoned off to prevent public use. A sign indicating the component is temporarily closed for public use shall be posted on Site. Any temporary closure shall be immediately reported to the Landscape and Facilities Supervisory team.

E-2. Litter/Trash Receptacle and Dog Station Servicing

All maintained areas shall have a clean appearance and be free of litter, trash or debris after service is completed. Receptacle trash bags to be supplied at Contractor's expense and shall be a minimum of two (2) millimeters or heavier. Bags for trash receptacles shall be black in color, bags for any green waste or recycling receptacles shall be clear.

1) Hazardous Debris/Litter

(a) Remove hazardous debris immediately upon discovery.

(b) All areas shall be inspected and kept free of all litter and debris including, but not limited to, leaves, broken glass, trash, animal feces, and other such debris on designated service days. The Contractor shall dispose of all debris. The City will provide access to City trash and recycling dumpsters at the Corp Yard and annex lot next to the Special Waste Collection Center (SWCC) at no cost to the Contractor.

(c) The City will provide access to City green waste dumpsters at the Corporations Yard and annex lot next to the Special Waste Collection Center (SWCC) at no cost to the Contractor. The Contractor shall be responsible, at their expense, for any additional green waste disposals. It shall be the Contractor's responsibility to incur dump fees.

(d) The Contractor shall be required to submit a litter inspection and removal schedule.

2) Trash Receptacles

(a) In areas where trash receptacles are located, all receptacles that are fifty percent (50%) or more full shall be emptied. In areas where trash receptacles are located, Contractor shall be responsible for emptying all receptacles that are fifty percent (50%) or more full.

3) Dog Stations

(a) Shall be restocked on service days to ensure bags are always available.

(b) In areas where dog waste stations are located, Contractor shall be responsible for emptying the waste receptacles that are fifty percent (50%) or more full.

(c) The City shall provide appropriate dog waste bags at no cost to the Contractor.

E-3. Paved and Unpaved Surfaces

1) Paved and unpaved surfaces shall be free of weeds, algae, debris, litter, bark, engineered wood fiber or other friable material.

2) Paved or impervious surfaces: Examples include concrete or asphalt pathways, curb and gutter, picnic areas, asphalt parking lots, brick or pavers mortared in place, or other similar surfaces. These surfaces shall be inspected monthly for weeds and debris.

(a) Unpaved or pervious surfaces: Examples include decomposed granite pathways, gravel parking lots, pervious concrete, bricks or pavers set in sand, pea gravel areas within landscaped areas. Surfacing shall be kept free from loose debris by sweeping or blowing during scheduled service. These surfaces shall be inspected monthly for weeds and debris.

3) Removal of Unwanted Material

(a) Unwanted material or debris that impact the safety, cleanliness or functionality of the area shall be removed immediately upon discovery.

4) Notification of Safety Hazard

(a) If an issue arises that cannot be addressed at the time of service or falls outside the Contractor's Scope of Work and requires immediate attention, the Contractor shall promptly contact the Operations and Maintenance hotline at (916) 687-3005.

E-4. Playground

All play equipment and associated resilient surfacing shall be maintained to ensure overall safety and functionality.

1) Playground surfacing

(a) Engineered wood fiber surfaces shall be raked smooth at the defined service level to achieve a consistent distribution of material across the entire area within the containment area or as needed. The minimum thickness of material shall be twelve inches (12"). Emphasis shall be placed on high use zones such as swings, slide exits, around play mound, entry steps, etc.

(b) Poured-in-place rubber surfacing shall be free of holes or cracks no larger than two inches (2") in diameter. Surface shall be kept free from loose debris by sweeping or blowing during scheduled service.

(c) Synthetic turf surfacing shall be free of rips and tears. Surface shall be kept free from loose debris by sweeping or blowing during scheduled service.

2) Removal of unwanted material

(a) Unwanted material or debris that impact the safety, cleanliness, or functionality of the play space shall be removed immediately upon discovery.

3) Notification of Safety Hazards

(a) If an issue arises that cannot be addressed at the time of service or falls outside the Contractor's Scope of Work and requires immediate attention, maintenance staff shall promptly contact the Operations and Maintenance hotline at (916) 687-3005

E-5. Outdoor Exercise Equipment

All outdoor exercise equipment and associated surfacing shall be maintained to ensure overall safety and functionality.

Fountain area be maintained to ensure overall safety and functionality.

1) Exercise area surfacing

(a) Surfacing shall be kept free from loose debris by sweeping or blowing during scheduled service.

2) Removal of Unwanted Material

(a) Unwanted material or debris that impact the safety, cleanliness or functionality of exercise areas shall be removed immediately upon discovery.

3) Notification of Safety Hazards

(b) If an issue arises that cannot be addressed at the time of service or falls outside the Contractor's Scope of Work and requires immediate attention, maintenance staff shall promptly contact the Operations and Maintenance hotline at (916) 687-3005.

E-6. Signage

- 1) Visibility of all signage including identification signs, playground rules, park rules, park namesake biography signs, kiosks, interpretive signs, etc. shall be clear of obstructions such as tree limbs, shrubs or other plant material.
- 2) Text on signs shall be legible at all times. If a sign is not legible, the City must be notified for replacement.
- 3) Signs shall be securely mounted and located at key points or sight lines for clear visibility.

E-7. District 56 Fountain/Splash Pad

Fountain area be maintained to ensure overall safety and functionality.

4) Fountain Concrete Area

(b) Shall be kept free from loose debris by sweeping or blowing during scheduled service.

(c) The City will be notified of any cleaning that will require pressure washing. Contractor can submit a proposal to complete pressure washing as extra Work.

5) Removal of Unwanted Material

(b) Unwanted material or debris that impact the safety, cleanliness or functionality of water fountain shall be removed immediately upon discovery.

6) Notification of Safety Hazards

(c) If an issue arises that cannot be addressed at the time of service or falls outside the Contractor's Scope of Work and requires immediate attention, maintenance staff shall promptly contact the Operations and Maintenance hotline at (916) 687-3005.

SECTION F. CURB AND GUTTER, SIDEWALK, ADA RAMPS AND TRAILS

Sidewalks, ADA ramps and all paved areas shall be cleaned of dirt or soil that might be washed from adjacent planted areas as needed and shall be kept free of all plant generated debris such as leaves, cones, seed pods and limbs. This work shall be completed on a weekly basis.

Contractor shall blow all landscaping debris back into landscape areas. Blowing grass clippings, leaves, or any other debris into the roadway is prohibited.

All plant growth shall be prevented in any cracks, in curbs, or in street gutters. All gutters shall be kept free of leaves.

Storm Water Protection is of utmost importance and therefore blowing of debris from sidewalks, hardscapes or landscape areas into the street gutters or into streets is strictly prohibited.

Contractor shall ensure all bollards are in an upright and locked position at all times unless a vehicle is actively moving in or out over the entryway.

SECTION G. NON-LANDSCAPED STREET AREAS

G-1. Hardscapes

Non-landscaped corner islands and medians shall be kept free of all plant growth, dirt, soil and other debris. This includes pedestrian areas within the corner islands and the paved areas immediately adjacent to islands and medians. With written approval from the City, medians are permitted to be treated with approved pre-emergent and herbicides.

G-2. Traffic and Pedestrian Protection

Contractor shall take all necessary measures to conduct all operations so as to cause the least possible obstruction and inconvenience to public traffic and safety. In addition, all necessary measures shall be taken to prevent any hazard to passing persons or vehicles.

G-3. Bike Lanes

A suitable width of any street shall be kept available for traffic, including the necessary provisions for bicycle safety. All employees shall be properly trained regarding the hazards of working in and around bicycle traffic.

G-4. Driving on Bike Paths

- 1) Bollards, which prevent unauthorized motor vehicle access to parks and greenbelts, are to be immediately replaced and locked after entry or exit.
- 2) Trailers are permitted on bike paths or other paved surfaces in streetscapes or trails only upon prior approval of the City. Trailers must otherwise remain upon roadways or in parking lots.
- 3) When pedestrians or bicyclists approach, pull vehicle to the edge of pavement and stop to allow them to pass safely. Work should be planned to avoid conflicts during times of heavy bike path usage (i.e.: school commute hours).

SECTION H. CHEMICAL WEED CONTROL

H-1. General Maintenance

- 1) Weeds in all areas shall be prevented and/or treated to not exceed service level tolerance for the location. Weeds shall not be allowed to be present for more than 30 days or to reach a size of more than six inches at any time.
- 2) Contractor shall assume landscape areas in "as is condition" and maintain them to meet assigned service levels.
- 3) Labor and equipment for the application of pesticides, herbicides, pre-emergent and weed killers associated with weed control shall be included in the cost of this item. The Contractor shall bill the City for the required materials with a maximum markup of 10% over actual cost.
- 4) The Contractor shall be responsible for abating weeds and other naturally occurring vegetation around irrigated trees and along fences and walls in open space or riparian areas within the Work Site. The Contractor shall use care when performing Work adjacent to existing trees to avoid damaging any surface roots. The weed abatement operation shall be performed in a manner which eliminates the fire hazard associated with dry weeds, and which reduces any visual blight.

H-2. Use of Chemicals

- 1) A pesticide program should be used only within an overall pest management program that embraces Integrated Pest Management (IPM) principals, which includes nontoxic methods and adheres to the regulations set forth by the California Department of Pesticide Regulations. This pesticide program must adhere to the City of Elk Grove's specific IPM program where applicable.
- 2) All Work involving the use of chemicals shall be in compliance with all Federal, State and local laws and shall be accomplished by or under the direction of a State of California Licensed Pest Control Operator.
- 3) A listing of proposed chemicals to be used including: commercial name; application rates; and type of usage shall be submitted to the Landscape Maintenance Supervisor or designated representative for approval at the commencement of the Contract. No Work shall begin until written approval of uses is obtained from the Landscape Maintenance Supervisor or designated representative.
- 4) Records of all operations including starting dates, times, methods of application, chemical formulations, applicators' names and weather conditions shall be made and retained in an active file for a minimum of three (3) years. The Contractor shall submit a pesticide use quarterly report to the City within thirty (30) days from the end of each three-month period.
- 5) All regulations and safety precautions listed in the "Pesticide Information and Safety Manual" published by the University of California shall be adhered to.

6) Chemicals shall be applied when air currents are still to prevent drifting onto adjacent property and to prevent any toxic exposure to persons whether or not they are in or near the area of application.

7) The Landscape Maintenance Supervisor or designated representative shall be notified immediately of any disease, pests or unusual conditions that might develop.

8) Chemical weed control is not permitted at the City of Elk Grove's Rain Garden Plaza.

9) The Contractor shall provide costs as described in the price proposal for all labor and equipment associated with pesticide application. The cost of the pesticides is not included in the price proposal. The City will pay an additional amount equal to the actual cost of the pesticide applied.

10) Backpack spraying shall be performed by a qualified pest applicator at an hourly rate that includes transportation and safety equipment to perform backpack spraying.

11) Spray rig spraying shall be performed by a qualified pest applicator charged at an hourly rate that includes transportation, safety equipment, and a 50-gallon (minimum size) powered spray rig to perform spray rig spraying.

SECTION I. OPEN SPACE WEED ABATEMENT

I-1. Extra Work

1) New and unforeseen Work shall be classified as Extra Work when determined by the Operations Manager or their designee that such Work is not covered by any of the various items for which there is a Bid price. Extra Work is only done at the request of and with prior approval of the Operations Manager or their designee. Contractor is not guaranteed to be authorized to perform all such Extra Work in areas where Contractor is currently providing services to the City.

2) The Contractor shall do such Extra Work and furnish labor, materials and equipment therefore upon receipt of a written supplemental agreement between the Contractor and the City.

I-2. Open Space Weed Abatement

1) A rotary mower can be used provided the blade removes the vegetation to within two (2) inches of the finish grade.

2) A discing attachment towed behind a tractor may be used provided the resulting surface area has at least 50% exposed soil when the discing is complete. No weeds shall remain in a vertical position after the discing wheels pass.

3) A rototiller may be used provided the resulting surface area has at least 50% exposed soil when the operation is complete. No weeds shall remain in a vertical position after the rototiller passes.

4) The Contractor shall carry a 4A:40BC or larger fire extinguisher on the tractor, or within convenient reach, at all times during high weed abatement operations. The Contractor shall recognize that dry grasses pose a significant fire hazard from late Spring to early Winter and should therefore use all necessary precautions to assure that no fires are ignited during the weed abatement operation.

5) The Contractor shall remove from the Site all miscellaneous debris or rubbish discovered during the weed abatement operation.

SECTION J. SUSTAINABILITY

Contractors providing landscape maintenance services for the City shall employ sustainable landscape management practices, whenever practicable, including but not limited to, integrated pest management, plant material-cycling, low water volume irrigation, composting and use of mulch and compost. The Contractor shall implement and maintain innovative, sustainable methods to minimize the generation of green waste and shall recycle all leaf and woody materials for reuse within landscaped shrub beds whenever feasible. The Contractor shall ensure full compliance with AB 1826 and SB 1383, including the requirement that organic materials be recycled on-site or transported to a certified recycling facility. The Contractor shall be solely responsible for meeting all applicable statutory and regulatory requirements and for providing documentation sufficient to demonstrate compliance upon request by the City.

Irrigation systems shall be programmed to comply with current and applicable Chapter 14.10 Water Efficient Landscape Requirements, and landscape industry best practices for water conservation.

Mulching type mower shall be used for all turf mowing unless otherwise directed by City staff.

The landscape areas included are currently not using reclaimed water. If a landscape area with reclaimed water is added to the Contract, or an existing location is converted, Contractor shall notify City that employees are trained in the rules, regulations, use of reclaimed water in public areas within 30 days of the beginning of the use of reclaimed water. City can provide a reference for training.

SECTION K. EXCLUDED WORK

The following tasks are normally accomplished by City maintenance staff or specialized contract vendors and will be excluded from the Contract.

- Repairs to fences, bollards, gates, benches, tables, playground equipment, or other Site amenities, unless it is the result of Contractor negligence
- Welding repairs
- Drinking fountain repairs
- Lighting repairs
- Water feature maintenance such as chemicals, water quality, and pumps
- Significant landscape renovation that includes irrigation system conversions and or renovation that requires a building or landscape permit or plan check.

The items below are not included in the contract, but the City may request proposals to perform the following tasks within landscaped areas:

- Rodent Control
- Vandalism repairs
- Excessive trash removal (illegal dumping and or special event related trash)

SECTION L. CONTRACTOR COMMUNICATION AND PUBLIC NOTIFICATION

1) The Contractor shall be required to notify and cooperate with residents, businesses, the public, businesses and as requested by the City.

2) Contractor shall not interfere with the public use of the City property and shall conduct its operations as to offer the least possible obstruction and inconvenience to the public or disruption to the peace and quiet of the area when the services are performed. Should services be limited, it is the duty of the Contractor to report to transit, the Elk Grove Police Department, Cosumnes Services Fire Department, local utility companies, refuse collectors, US Postal Service, schools, and any other persons or agencies who may be affected by the Contractor's Work. Any changes in schedule shall be coordinated with affected residents, businesses, or local agencies as needed interferences to the City.

3) The Contractor shall conduct all operations between the hours of 7:00 am and 4:00 pm. No power equipment can be used within fifty feet (50') of a residence before 8:00 a.m.

SECTION M. SAFETY AND TRAFFIC CONTROL

- 1) All services and merchandise must comply with the State of California Department of Industrial Relations, General Industry Safety Orders and Cal/OSHA.
- 2) Contractor shall plan and conduct the Work in a manner that will safeguard all persons from injury and shall take all precautions required by applicable regulations of the State Department of Industrial Relations.
- 3) Contractor shall have in place an Injury and Illness Prevention Program as required by the State of California Department of Industrial Relations and provide the City with the appropriate evidence thereof within thirty (30) days of the Contract Award.
- 4) Contractor shall be responsible for traffic safety within the Work area and on the approaches to the Work area. All Traffic Control Plans (TCP), methods, and devices shall be based on the most recent Edition of the Work Area Traffic Control handbook (WATCH) and/or California Manual on Uniform Traffic Control Devices (CA MUTCD). Contractor shall be solely responsible for compliance with all applicable laws and these Specifications and shall solely bear all liability and costs for any non-compliance.
- 5) Work requiring lane closures shall be coordinated with and approved by City prior to performing Work. For lane closures, Contractor may Work under City's encroachment permit, but shall solely bear all liability and costs for any non-compliance. Contractor shall be responsible to coordinate lane closures and provide submittals of cut sheets and Traffic Control Plan to the City of Elk Grove's Public Works Department, if applicable. Any proposed lane closures must be submitted to the City at least five (5) business days prior to work. Lane closures will not be allowed without written approval from the City.
- 6) The street Right-of-Way shall be used only for activities that are necessary to perform the required Work. The Contractor shall not occupy the Right-of-Way or allow others to occupy the Right-of-Way for material storage or other purposes that are not necessary to perform the required Work

SECTION N. MATERIALS

All materials used shall be of the highest quality and shall conform to current City of Elk Grove Construction and or Improvement standards, or as approved by City.

SECTION O. DAMAGES

All damage to landscaping, property, or any related structures due to Contractor's performance of any provision of the contract shall be the responsibility of the Contractor.

PART II. SERVICE LEVELS

SECTION A. SERVICE LEVELS

Landscaping is broken down into five (5) distinct levels of service to meet the unique need of each area.

- District 56: Community and event center including Elk Grove Aquatics Center, play and fitness areas, picnic spaces, and preserve space on the southern end.
- Old Town Plaza: Outdoor event space, parking lots, and landscaping throughout Old Town Elk Grove.
- Landscaped Corridors: Streetscapes, medians, paseos, and trails in areas owned and funded by the City of Elk Grove. Landscaped corridors are broken down by funding source, either Citywide or Laguna Ridge.
- Highway 99 Interchanges: The City maintains the four (4) highway 99 interchanges within the City limits, including Sheldon, Laguna/Bond, Elk Grove Blvd, and Grant Line.
- Drainage: Various irrigated landscape within drainage areas including Franklin creek, Strawberry creek, and other areas.
- City Building Facilities: Landscape areas associated with City owned and maintained buildings including Animal Shelter, Corporation Yard, Special Waste Collection Center, Police Administration, etc.

The chart below outlines differences in allowable tolerances based on the service levels in the table below. Each landscaped area is assigned a service level and the Contractor is required to provide maintenance at that level unless otherwise noted. Tasks not listed in the chart below shall be maintained at the basic maintenance level described above.

	District 56	Old Town Plaza	Landscaped Corridors	Interchanges & Landscaped Drainage areas	City Building Facilities
Ornamental Turf Care					
Mow height	2.5"-3"	2.5"-3"	3"-4"	3"-4"	3"-4"
Bare Areas	None	None	Up to 10%	Up to 10%	Up to 10%
Edging	Every week	Every week	Once per month	Once per month	Once per month
Weeds	None	None	No more than 10%	No more than 10%	No more than 10%
Aeration	2x/Year (Minimum)	2x/Year (Minimum)	1x/year (Spring)	1x/year (Spring)	1x/year (Spring)
Fertilization	4x/year for a total of 6 LBS per thousand SF of nitrogen	4x/year for a total of 6 LBS per thousand SF of nitrogen	2x/year for a total of 4 LBS per thousand SF of nitrogen	2x/year for a total of 4 LBS per thousand SF of nitrogen including grasscycling	2x/year for a total of 4 LBS per thousand SF of nitrogen

	including grasscycling	including grasscycling	including grasscycling		including grasscycling
No Mow Grass Care					
Mow height	4x/year to remove seed heads and maintain appearance	N/A	4x/year to remove seed heads and maintain appearance	2x/year to remove seed heads	4x/year to remove seed heads and maintain appearance
Bare Areas	None	N/A	Up to 10%	Up to 20%	Up to 10%
Edging	Every week	N/A	Once per month	2x/year scheduled with seed head removal	Once per month
Weeds	None	N/A	No more than 20%	No more than 20%	No more than 20%
Aeration	2x/year (Spring and Fall)	N/A	1x/year (Fall)	1x/year (Fall)	1x/year (Fall)
Fertilization	2x/year for total 2 LBS per thousand SF of nitrogen annually	N/A	2x/year for total 2 LBS per thousand SF of nitrogen annually	Extra Work as needed	2x/year for total 2 LBS per thousand SF of nitrogen annually
Landscaping & Trees					
Hedge pruning	Shall not exceed top of fence/wall	Shall not exceed top of fence/wall	Maximum height 1' over or under top of fence/wall	Maximum height 1' over or under top of fence/wall	Maximum height 1' over or under top of fence/wall
Missing plant material	None	None	None within high visibility areas, not to exceed 10% of total area	None within high visibility areas, not to exceed 20% of total area.	None within high visibility areas, not to exceed 10% of total area
Weeds	None	None	None within high visibility areas, not to exceed 10% of total area.	None within high visibility areas, not to exceed 20% of total area.	None within high visibility areas, not to exceed 10% of total area
Vines	One block course below top cap	One block course below top cap	One block course below top cap	One block course below top cap	One block course below top cap
Pruning Shrubs	3x/ year (Minimum) to maintain plant health and clearance specifications	3x/ year (Minimum) to maintain plant health and clearance specifications	2x/ per year (Minimum) to maintain plant health and clearance specifications	As needed to maintain plant health and clearance specifications	2x/ per year (Minimum) to maintain plant health and clearance specifications

Portering Services					
Litter/Trash Receptacle Servicing	5x/week	1x/week	2x/month	2x/month	1x week
Dog station Servicing	5x/week	1x/week	2x/month	N/A	N/A
Graffiti removal	Extra Work	Extra Work	Extra Work	Extra Work	Extra Work
Playground Raking	5x/week	N/A	N/A	N/A	N/A

Note: LBS = pounds; SF = Square Foot