

Development Services Group

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SPECIAL INSPECTION AND TESTING AGREEMENT

(Effective January 1, 2026)

TO APPLICANTS OF PROJECTS REQUIRING SPECIAL INSPECTION OR TESTING PER CHAPTER 17 OF THE 2025 CALIFORNIA BUILDING CODE

Before a permit can be issued, the owner or his representative, on the advice of the responsible Project Engineer or Architect, shall complete, sign and submit **two (2)** copies of the attached **Structural Tests and Inspection Schedule** to the City of Elk Grove Building Safety & Inspection staff for review and approval.

The owner and general contractor, where applicable, shall also acknowledge the following conditions applicable to **Structural Tests and Inspection Schedule**.

1. Contractor is responsible for proper notification to the Inspection or Testing Agency for items listed.
2. Only the testing laboratory should take test samples and transport them to their laboratory.
3. Copies of all laboratory reports and inspections are to be sent directly to the City of Elk Grove Building Safety & Inspection office by the Testing Agency.
4. Inspection agency to submit names and qualifications of on-site special inspectors to this division for approval. This will not be required when the approved Special Inspection Agency provides each special inspector with an identification badge that indicates the following:
 - A. Name of inspector
 - B. Photo of inspector
 - C. The specific areas in which the inspector is qualified to inspect
 - D. An authorization signature by the Registered Engineer who is a full-time employee of the agency
 - E. The special inspector shall display his badge whenever performing the function of an inspector
 - F. The special inspector is responsible to the Building Official for immediate notification of any concerns and/or problems encountered in the job site.
5. It is the responsibility of the contractor to review the Building Safety & Inspection approved plans for additional inspection or testing requirements that may be noted. A pre-construction conference at the job site is recommended to review special inspection procedures. The special inspector shall use only Building Safety & Inspection approved drawings.
6. **BEFORE A CERTIFICATE OF OCCUPANCY PERMIT CAN BE ISSUED**, the inspection agency shall submit a statement noting that all items requiring testing and inspection have been fulfilled and reported. Those items not tested and/or inspected shall be noted in this statement. A copy of the statement shall be maintained at the job site for the building inspector's review prior to final inspections.

STRUCTURAL TESTS AND INSPECTION SCHEDULE

Prior to obtaining the building permit, the project owner or his representative shall submit this form to the Building Safety & Inspection counter for approval.

Please print legibly or type

Project Address:	Permit No.:
Testing / Inspection Agency:	
Owner's Name / Telephone No.:	Owner's Signature:

Hereby certifies that he/she has employed the Testing / Inspection Agency named above to perform structural tests and inspections during construction, as noted below, to satisfy all applicable sections of the 2025 California Building Code (CBC), Chapter 17, Section 1704 & 1705, including associated subsections & Tables.

INSPECTIONS REQUIRED

In accordance with 2025 CBC, Chapter 17, Sections 1704 & 1705, including associated subsections and Tables, Special Inspections shall be performed on the following circled and/or **bold** texted items:

	Item	Referenced Drawing*
1.	Steel Construction (Sections 1705.2 & AISC 360 Section N5)	
2.	Welding: <input type="checkbox"/> FIELD <input type="checkbox"/> SHOP (Section 1705.2 & AISC 360 Sections N5.4 & N5.5)	
3.	High Strength Bolting (Section 1705.2.1 & AISC 360 Section N5.6)	
4.	Concrete Construction, including Mild Reinforcing &/or Prestressing Steel (Section 1705.3 & Table 1705.3)	
5.	Masonry Construction (Section 1705.4)	
6.	Driven Piles/Deep Foundations (Section 1705.7 & Table 1705.7)	
7.	Drilled Piers & Caissons (Section 1705.8 & Table 1705.8)	
8.	Wood Construction - High Load Diaphragms (Section 1705.5.1)	
9.	Soil Grading, Excavation, Filling (Section 1705.6 & Table 1705.6)	
10.	Spray – Applied Fireproofing (Section 1705.15)	
11.	Drilled & Epoxied (Tension Only) Anchorage Bolts (Section 1705.1.1(3) & 1705.13.7 for Storage Rack Anchorage Bolts)	

*Referenced drawings listed represent a sample of the items requiring special inspection and are not intended to document all drawings or specifications containing information pertaining to that item.

SPECIAL INSPECTION ACCEPTANCE

This signature provides confirmation that the above listed agency will provide **Special Inspection and Testing** services as defined by the **2025 CBC, Chapter 17**, and in accordance with the City of Elk Grove Building Department approved plans for the items checked above.

Signature(s) of Testing and/or Observation Agency Acceptance:	
Print Name:	Phone No.:
Building Safety & Inspection Approval:	Date: