

Development Services Group

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Development Engineering: 916.627.3436 or dengineering@elkgrove.gov
Planning: 916.478.2265 or planner@elkgrove.gov



January 2026

Request for At Risk Concurrent Plan Review

For Concurrent Review of Project Plans (Building, Planning, and Development Engineering Entitlements)

Project Address/Parcel #: _____

Building App #: _____ Planning Project #: _____

Development Services Engineering Project #(if applicable): _____

Project Description: _____

- New Residential Small Commercial < 5,000 SF Major Projects > 5,000 SF Master Plans/Subdivisions
- Institutional/Hospitals Government Tenant Improvements Misc. Permits

I request that the project plans be submitted concurrently through Building and Planning review, including recheck. This will include processing through other city departments, such as Transportation, Utilities, Parks, Fire, etc. and possibly other outside agencies.

- I/We understand that the Concurrent Plan Review of this project will not allow me/us to proceed with building permit issuance and/or construction until completion of Plan Review and Commission approval.
- I/We understand to proceed with Plan Review of this project is at my/our own risk without assurance the permit for the entire project will be granted.
- I/We understand that this project is under review by one or more of the following:
 - Development Services Engineering Planning Dept. CSD Fire Department City Council
 - Sacramento County Sanitation District Sacramento County Technical Resources
- I/We understand that a completed [Climate Action Plan \(CAP\) Checklist](#) signed by the Planning Department is required to be included with this concurrent plan review request.

Upon completion of review, provisions will be established, the outcomes of which may require significant revisions, corrections, and clarifications to the plans and/or fees. I/We will make all corrections to the plans and resubmit for recheck in order to obtain Plan Review Approval.

- I/We agree to comply with all Mitigation Measures and Planning Conditions associated with this project file # _____.

The above language shall not be deemed a waiver by the City of Elk Grove of any Mitigation Measure, Planning Condition, or Zoning Ordinance Provision applicable to the project whether or not the measure, condition, or provision is listed above.

- I/We certify that I/we have read, understand, and agree to the above conditions.
- I/We understand that I/we are at risk for additional fees and/or project cost as a result of concurrent review due to additional reviews by Development Services, other City Departments, and outside agencies. I/We understand that we are responsible for additional fees for these services which are charged according to the respective agencies fee ordinances.

Owner/Authorized Agent Name (Print) Owner/Authorized Agent Signature Date

Planning Dept. Representative Date Dev. Engineering Representative Date

Building Official Signature Date