

Development Services Group

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Development Engineering: 916.627.3436 or dengineering@elkgrove.gov
Planning: 916.478.2265 or planner@elkgrove.gov



COMMERCIAL FEE QUOTE WORKSHEET

Please complete the following information and **provide a site map**, if available.

January 2026

PROJECT & CONTACT INFORMATION

Project Name or Proposed Tenant Name: _____

Project Address or Location /Parcel #: _____

Contact Person: _____ Company Name: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

BUILDING INFORMATION – USE AND SQUARE FOOTAGES

Fees are calculated based on the **square footage of each use** within the space, **not** the total square footage of the space.

Proposed Building Use(s) (i.e. retail, office, warehouse, etc.): _____

Total Sq. Ft. per Proposed Use(s): _____

Proposed Occupancy Type(s): _____

Project Description: _____

Project Valuation \$: _____ Fire Sprinklered: Yes No # of Stories: _____

Type of Construction:

I F.R. II F.R. II-1 hr. II-B III-1 hr. III B IV H.T. V-1 hr. VB

Project Type (check all that apply):

New Finished Building New Shell Building – Only Initial Tenant Improvement
 Tenant Improvement (Change in Use) Tenant Improvement (Change in Use and/or Expansion of Interior Space)
 Exterior Improvements and/or Enclosed Outdoor Patio Area Interior Remodel Only to Exist. Permitted Space

For Tenant Improvement Categories:

Existing Tenant Name: _____ Proposed Tenant Name _____

Additional Comments: _____

I understand and acknowledge that this is a FEE ESTIMATE ONLY and is subject to change. Building permits are subject to fees in place as of the actual building permit issuance date. Projects may be subject to special fees, conditions, and agreements not specified in the requested estimate. Although every care is taken to provide the most accurate information possible, there are several factors which may affect the final permit fees including fee updates, annual inflationary adjustments, changes to project specifics, etc.

Signature of Applicant

Date